

Name: _____

Address: _____

Home Phone: _____ Other Phone: _____

Email Address: _____ Social Security Number: _____

Are you a U.S. citizen, or are you otherwise authorized to work in the U.S. without restriction?

Yes No

Have you ever been convicted of a felony? Yes No If yes, please explain: _____

Have you ever been involuntarily terminated or asked to resign from any position of employment?

Yes No If yes, please explain: _____

EDUCATION				
School Name	Location	Years Attended	Degree Received	Major

Other training, certifications or licenses held: _____

EMPLOYMENT HISTORY (most recent first)

1. Employer _____ Job Title _____

Dates Employed _____

Address _____ City _____ State _____ Zip _____

Phone _____ Supervisor _____

Duties Performed _____

Reason for leaving _____

Starting Salary _____ Ending Salary _____

2. Employer _____ Job Title _____

Dates Employed _____

Address _____ City _____ State _____ Zip _____

Phone _____ Supervisor _____

Duties Performed _____

Reason for leaving _____

Starting Salary _____ Ending Salary _____

3. Employer _____ Job Title _____

Dates Employed _____

Address _____ City _____ State _____ Zip _____

Phone _____ Supervisor _____

Duties Performed _____

Reason for leaving _____

Starting Salary _____ Ending Salary _____

PERSONAL REFERENCES

Name: _____ Relationship: _____

Address: _____

Phone Number: _____

Name: _____ Relationship: _____

Address: _____

Phone Number: _____

Name: _____ Relationship: _____

Address: _____

Phone Number: _____

ACKNOWLEDGMENT AND AUTHORIZATION

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

I here by understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an “at will” nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this “at will” employment relationship may not be changed by any written document or conduct unless such change is specifically acknowledged by an authorized executive of this organization.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

Signature of Applicant

Date

ALL POTENTIAL EMPLOYEES ARE EVALUATED WITHOUT REGARD TO RACE, COLOR, RELIGION, GENDER, NATIONAL ORIGIN, AGE, MARITAL OR VETERAN STATUS, THE PRESENCE OF A NON-JOB RELATED HANDICAP OR ANY OTHER LEGALLY PROTECTED STATUS.